

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
Regular Meeting - May 10, 2021 at 7:30 p.m.  
Virtual Access**



**CALL TO ORDER:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_ p.m.

**PUBLICATION OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 8, 2021.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.

**PUBLIC COMMENT PROCESS:**

During the public comment portions of the meeting, any member of the public wishing to comment may press the “raise hand” icon on Zoom video. This can be found by clicking the Participants button at the bottom of the Zoom window, then the Blue Hand at the bottom of the Participant window. If anyone has called into the meeting by phone, the last 4 digits of their phone number will be stated, and they will have the opportunity to unmute themselves to address the board. Until recognized, the members of the public will be kept muted.

**ROLL CALL:**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Time of arrival after meeting called to order:</b>
Dr. Laura Brasher			
Ms. Stacie-Ann Creighton			
Ms. Catherine Mary Emery			
Dr. Alison Grantham			
Mr. Scott Hornick			
Ms. Jennifer Kaltenbach			
Ms. Alyssa Oliver			
Dr. Catherine Riihimaki			
Ms. Lana Brennan			

**PLEDGE OF ALLEGIANCE:** \_\_\_\_\_ led the Board in the Pledge of Allegiance.

**PROCESS GUARDIAN:** \_\_\_\_\_ was appointed Process Guardian.

**FIRST RECOGNITION OF THE PUBLIC:**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**BOARD PRESIDENT’S COMMENTS/REPORT:**

**SUPERINTENDENT’S REPORT:**

- Acknowledgements
  - Relay for Life
  - PTA
- Current Status of the District
- End of the Year Activities
  - Graduation
  - Field Day
  - June 8 Primary Election Virtual
  - June 21 - June 22 - Kindergarten Welcome
- Opening 2021-2022

**PRESENTATION**

Benchmark Data Presentation

Jennifer Paccione, Supervisor of Instruction, Data & Assessment

Joanne Hinkle, Director of Special Projects

**SUPERINTENDENT’S ACTION ITEMS**

**Action Item 21-SU-028**

**BE IT RESOLVED**, that the Board of Education accepts the enrollment and suspension reports presented by Superintendent of Schools, Dr. Johanna Ruberto.

<b>Building</b>	<b>Enrollment As of 4/30/2021</b>	<b>April 2021 Suspensions</b>
SRS	44	0
PMG	324	0
RVS	382	0
CTMS	455	0
<b>District Total</b>	<b>1,205</b>	<b>0</b>

**Action Item 21-SU-029**

**BE IT RESOLVED**, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Johanna Ruberto’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

<b>Building</b>	<b>Number of Alleged Incidents</b>	<b>Number of Verified Incidents</b>	<b>HIB Tracking Number</b>
SRS	0	0	N/A
PMG	0	0	N/A
RVS	0	0	N/A
CTMS	0	0	N/A

**Board of Education Roll Call Vote on Action Items 21-SU-028 through 21-SU-029**

	<b>Dr. Brasher</b>	<b>Ms. Creighton</b>	<b>Ms. Emery</b>	<b>Dr. Grantham</b>	<b>Mr. Hornick</b>	<b>Ms. Kaltenbach</b>	<b>Ms. Oliver</b>	<b>Dr. Riihimaki</b>	<b>Ms. Brennan</b>
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**BOARD ACTION:**

- 21-BA-061 APPROVE MEETING MINUTES FOR THE MONTH OF APRIL 2021**
- 21-BA-062 ACKNOWLEDGEMENT OF SPECIAL EDUCATION WEEK**
- 21-BA-063 APPROVAL OF SUPERINTENDENT SEARCH AGREEMENT WITH THE NEW JERSEY SCHOOL BOARDS ASSOCIATION**

**Action Item 21-BA-061**

**APPROVE MEETING MINUTES FOR THE MONTH OF APRIL 2021**

**Motion to approve** the following list of board meeting minutes:

- April 24, 2021 - Board Retreat Meeting
- April 26, 2021 - Regular Meeting

**Action Item 21-BA-062**

**ACKNOWLEDGEMENT OF SPECIAL EDUCATION WEEK**

**WHEREAS**, the week of May 9 through May 15, 2021 is being recognized as Special Education Week in New Jersey; and

**WHEREAS**, the staff of the Clinton Township Board of Education make a major contribution to the education and public welfare of the special education students placed in their care; and

**WHEREAS**, we commend them for their dedication to ensuring a safe learning environment for all students; and

**WHEREAS**, it is with the expressed request of the Board of Education that this proclamation supports the upcoming Special Education Week as a way to celebrate all successes, and acknowledges these special individual's achievements and encourages the ongoing quality of education given to each student.

**NOW, THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education proclaims the week of May 9 through May 15, 2021 as Special Education Week.

**Action Item 21-BA-063**

**APPROVAL OF SUPERINTENDENT SEARCH AGREEMENT WITH NJ SCHOOL BOARDS ASSOCIATION**

**Motion to approve** the Standard Superintendent Search Agreement between the Clinton Township Board of Education and the New Jersey School Boards Association, in the amount not to exceed \$7,000.00.

**Board of Education Roll Call Vote on Action Item 21-BA-061 through 21-BA-063**

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**FACILITIES/FINANCE:**

**Dr. Grantham - Chair; Dr. Brasher, Ms. Brennan**

- 21-FF-053 APPROVAL OF BILL LISTS**
- 21-FF-054 ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**
- 21-FF-055 APPROVAL OF TRANSFERS**
- 21-FF-056 AUTHORIZATION TO SUBMIT LOCAL RECREATION IMPROVEMENT GRANT APPLICATION**
- 22-FF-057 APPROVAL OF 2021-2022 ROUTING AND SCHEDULING SHARED SERVICES AGREEMENT WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION**
- 22-FF-058 APPROVAL OF TIME AND MATERIAL SHARED SERVICES FOR VEHICLE MAINTENANCE, INSPECTION AND AUTOMOTIVE FUEL WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION**

- 21-FF-059 APPROVAL OF 2021-2022 FOOD SERVICES CONTRACT RENEWAL WITH MASCHIO'S**
- 21-FF-060 APPROVAL OF 2021-2022 EMERGENCY FOOD SERVICE MANAGEMENT SEAMLESS SUMMER OPTION BREAKFAST AND LUNCH CONTRACT**
- 21-FF-061 APPROVAL OF 2021-2022 LUNCH PRICES**
- 21-FF-062 APPROVAL OF 2021-2022 SEND/RECEIVE TUITION AGREEMENTS WITH LEBANON BOROUGH**
- 21-FF-063 APPROVAL OF 2021-2022 TUITION RATES**
- 21-FF-064 APPROVAL OF 2021-2022 MUNICIPAL TAX LEVY PAYMENT SCHEDULE**
- 21-FF-065 APPROVAL OF DISTRICT SECURITY CAMERA UPGRADE**

**Action Item 21-FF-053**  
**APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills dating April 27, 2021 through May 10, 2021 is being presented to the board with the recommendation that it be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW, THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$1,575,120.96; and

**BE IT FURTHER RESOLVED**, the list of bills are on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$1,560,264.45
Food Service Account	\$14,856.51
<b>TOTAL</b>	<b>\$1,575,120.96</b>

**Action Item 21-FF-054**  
**ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

**WHEREAS**, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

**WHEREAS**, the Board Secretary's and Treasurer's Reports for the month ending March 31, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending March 31, 2021; and

**BE IT FURTHER RESOLVED**, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

**Action Item 21-FF-055**

**APPROVAL OF TRANSFERS**

**WHEREAS**, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

**WHEREAS**, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW, THEREFORE BE IT RESOLVED**, that Clinton Township Board of Education ratifies and approves the transfers in the reports "Transfers Before/After" for fiscal year 2020-2021 through March 31, 2021, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

**Action Item 21-FF-056**

**AUTHORIZATION TO SUBMIT LOCAL RECREATION IMPROVEMENT GRANT APPLICATION**

**WHEREAS** the Clinton Township Board of Education desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$30,000.00 to carry out a project to repair playground equipment; and

**WHEREAS** the Clinton Township Board of Education recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Clinton Township Board of

Education and the New Jersey Department of Community Affairs.

**BE IT THEREFORE RESOLVED**, that the Clinton Township Board of Education does hereby authorize the application for such a grant; and

**BE IT FURTHER RESOLVED** that, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

**Action Item 21-FF-057**

**APPROVAL OF 2021-2022 ROUTING AND SCHEDULING SHARED SERVICES AGREEMENT WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION**

Clinton Township Board Of Education (hereinafter referred to as "CTBOE") has received a proposal from Delaware Valley Regional High School Board Of Education (hereinafter referred to as "DVRHS") to provide student transportation routing and scheduling services; and

**WHEREAS** DVRHS and CTBOE desire to enter into a joint agreement wherein DVRHS will provide the said student transportation routing and scheduling services; and

**WHEREAS** the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

**WHEREAS** DVRHS and CTBOE are by definition local units under the said law; and DVRHS is empowered by law to provide student transportation routing and scheduling services; and

**WHEREAS** the provision of student transportation routing and scheduling services by DVRHS is economically advantageous to CTBOE;

**NOW, THEREFORE BE IT RESOLVED**, that DVRHS and CTBOE hereby agree and enter into the 2021-2022 student transportation routing and scheduling services arrangement for the provision of student transportation routing and scheduling services in accordance with N.J.S.A. 40A:65-1 et seq. at an annual amount of \$27,820.00.

**Action Item 21-FF-058**

**APPROVAL OF TIME AND MATERIAL SHARED SERVICES FOR VEHICLE MAINTENANCE, INSPECTION AND AUTOMOTIVE FUEL WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION**

**WHEREAS** CLINTON TOWNSHIP BOARD OF EDUCATION (hereinafter referred to as “CTBOE”) has received a proposal from DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION (hereinafter referred to as “DVRHS”) to provide subcontracted school bus and district vehicle maintenance, inspection, and automotive fuel services; and

**WHEREAS** DVRHS and CTBOE desire to enter into a joint agreement wherein DVRHS will provide the said school bus and district vehicle maintenance, inspection, and automotive fuel services; and

**WHEREAS** the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

**WHEREAS** DVRHS and CTBOE are by definition local units under the said law; and DVRHS is empowered by law to provide the above listed services; and

**WHEREAS** the provision of the above listed services by DVRHS is economically advantageous to CTBOE;

**NOW, THEREFORE BE IT RESOLVED**, that DVRHS and CTBOE hereby agree and enter into the 2021-2022 school year joint agreement wherein DVRHS will provide the said school bus and district vehicle maintenance, inspection, and automotive fuel services in accordance with N.J.S.A. 40A:65-1 et seq. at an hourly rate of \$80.00; materials are reimbursable at cost; fuel is charged at the most recent bulk purchase price plus \$0.06 per gallon.

**Action Item 21-FF-059**

**APPROVAL OF 2021-2022 FOOD SERVICES CONTRACT RENEWAL WITH MASCHIO’S**

**Motion to approve** the agreement with Maschio’s Food Services for the 2021-2022 school year as follows: This is the 3rd renewal (fourth year) of a five year contract and can be terminated at any time by giving sixty (60) days written notification to the FSMC setting forth the reason for and the effective date of termination. Upon such termination, the SFA and the FSMC shall make settlement of all amounts due hereunder as follows: The SFA shall make payment within thirty (30) days after the submission of an invoice.

**ADDENDUM TO AGREEMENT**, made by and between Clinton Township Board of Education whose office is located at 128 Cokesbury Road, Lebanon, New Jersey (hereinafter referred to as the “LEA”(Local Education Agency) and Maschio’s Food Services, Inc., a NJ Corporation having its principal place of business at 525 E. Main Street, Chester, New Jersey.

**WHEREAS**, the LEA and Maschio’s entered into a contract for a food service program:

**WHEREAS**, the LEA has found that Maschio’s is performing the services under the contract in an effective and efficient manner;



**NOW, THEREFORE BE IT RESOLVED**, that in consideration of the premises and mutual covenants herein contained, the LEA and Maschio's agree as follows:

**Article I: Federal and State Required Language**

A. DURATION OF ADDENDUM

- 1) This addendum begins on July 1, 2021 and ends on June 30, 2022.

B. MANAGEMENT FEE(S)/GUARANTEES

1) MANAGEMENT FEE

It is the intent of the Local Education Agency to award the food service contract on a flat management fee basis. The Local Education Agency shall pay Maschio's annual management fee in the amount of \$18,900.00. The management fee shall be payable in monthly installments of \$1,890.00 per month commencing on September 1, 2021 and ending June 30, 2022. This fee is increasing 1% from last year.

2) GUARANTEE RETURN (Break Even)

Break Even Budget: FSMC estimates that SFAs Total Food Service Costs for the Current Year shall not exceed gross receipts for the current year for those items of revenue and expense set forth in the projected 2021/2022 operating statement.

Minimum Lunch Price	
Elementary Schools	\$3.25
Middle Schools	\$3.50

**Action Item 21-FF-060**

**APPROVAL OF 2021-2022 EMERGENCY FOOD SERVICE MANAGEMENT SEAMLESS SUMMER OPTION BREAKFAST AND LUNCH CONTRACT**

**WHEREAS**, the purpose of the Emergency Seamless Summer Option (SSO) Breakfast and Lunch contract is to include the School Breakfast and Lunch Programs for the 2021-2022 school year for schools participating in the SSO; and

**WHEREAS**, pursuant to the USDA's COVID-19 Child Nutrition Response #59:

- A. This Emergency SSO Breakfast contract is non-renewable and expires June 30, 2022.
- B. No increases in the management/administrative fee are allowed.
- C. Breakfast and lunch meals must be claimed through the SSO.
- D. Breakfast and lunch meals must only be served to sites listed within the SSO Application.
- E. All other terms and conditions of the contract or renewal shall remain the same and continue to be in full force and effect.

**NOW, THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education approves the Emergency SSO Food Service Management Company Breakfast Cost Reimbursable Contract between the Food Service Management Company and the Clinton Township Board of Education for the 2021-2022 school year.

**BE IT FURTHER RESOLVED** that, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business

Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

**Action Item 21-FF-061**

**APPROVAL OF 2021-2022 LUNCH PRICES**

**Motion to approve** the 2021-2022 student and adult lunch prices as follows:

<b>Building</b>	<b>Price</b>
Clinton Township Middle School	\$3.50
Round Valley School	\$3.25
Patrick McGaheran School	\$3.25
Spruce Run School	\$3.25
Adult Price	\$4.25

**Action Item 21-FF-062**

**APPROVAL OF 2021-2022 SEND/RECEIVE TUITION AGREEMENTS WITH LEBANON BOROUGH**

**Motion to approve** the Send/Receive General Education and Special Education Tuition Contracts between the **Lebanon Borough School District** and the Clinton Township Board of Education for the 2021-2022 school year, invoicing Lebanon Borough a total cost of \$308,013.88, to be paid in 10 monthly payments, as follows:

<b>Tuition Description</b>	<b>Student Count</b>	<b>Per Pupil Cost</b>	<b>Totals</b>
2021/22 General Education Students	12	\$18,113.00	\$217,356.00
2021/22 Special Education Students	3	\$18,113.00	54,339.00
Tuition Adjustment from 2019/2020 school year			36,318.88
<b>Total:</b>			<b>\$308,013.88</b>

**Action Item 21-FF-063**

**APPROVAL OF 2021-2022 TUITION RATES**

**Motion to approve** annual tuition rates for students received by the Clinton Township School District for the 2021-2022 school years, as follows:

<b>Program</b>	<b>Tuition</b>
Parent Paid Regular Education - Grades K-5	\$20,000.00
Parent Paid Regular Education - Grades 6-8	\$20,000.00
Language and Learning Disabled (LLD)	\$61,000.00
Autism	\$97,000.00
Multiply Disabled (MD)	\$53,000.00
Preschool Disabled (Full-Time)	\$42,000.00

**Action Item 21-FF-064**

**APPROVAL OF 2021-2022 MUNICIPAL TAX LEVY PAYMENT SCHEDULE**

**Motion to approve** the 2021-2022 Municipal Tax Levy Payment Schedule to reflect the \$25,031,000.00 Local Tax Levy and \$2,039,919.00 Debt Service Tax Levy:

<b>DATE</b>	<b>AMOUNT DUE</b>
July 15, 2021	\$2,503,100.00
August 15, 2021	2,503,100.00
September 15, 2021	2,503,100.00
October 15, 2021	2,503,100.00
November 15, 2021	2,503,100.00
December 15, 2021	2,503,100.00
January 15, 2022	2,503,100.00
February 15, 2022	2,503,100.00
March 15, 2022	2,503,100.00
April 15, 2022	2,503,100.00
<b>TOTAL CURRENT EXPENSE</b>	<b><u>\$25,031,000.00</u></b>

<b>DATE</b>	<b>AMOUNT DUE</b>
July 1, 2021 - Debt Service	\$510,000.00
January 1, 2022 - Debt Service	1,529,919.00
<b>TOTAL DEBT SERVICE</b>	<b><u>\$2,039,919.00</u></b>

**Action Item 21-FF-065**

**APPROVAL OF DISTRICT SECURITY CAMERA UPGRADE**

**WHEREAS**, the 2020-2021 budget approved \$185,255 for upgrading and expanding district-wide security cameras; and

**WHEREAS**, the district will be seeking for partial reimbursement for the district-wide security camera upgrades and expansion from the “Securing Our Children’s Future Bond Act” in an amount of \$65,205, inclusive of the implementation and compliance with Alyssa’s Law, and

**WHEREAS**, the district will be utilizing the Educational Service Commission of New Jersey Co-op# 65-MCESCCPS, BID# MRESC 19/20-38 awarded to Open Systems Integrators Inc. (Open Systems), located at 211 Yardville Hamilton Square Road, Hamilton, NJ 08620; and

**WHEREAS**, Open Systems reviewed the district’s current security system, met with building administrators, and have provided a plan for the district-wide security camera upgrades at a total cost not to exceed \$120,449.92, inclusive of a 10% contingency amount of \$10,950; and

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, the Clinton Township Board of Education approves the use of the Educational Service Commission of New Jersey Co-op #65-MCESCCPS, BID# MRESC 19/20-38 awarded to Open Systems Integrators Inc. for upgrading and expanding the district’s security camera system in an amount not to exceed \$120,449.92; and

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

**Board of Education Roll Call Vote on Action Items 21-FF-053 through 21-FF-065**

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**PERSONNEL:**

**Mr. Hornick - Chair; Ms. Creighton, Ms. Emery**

**Action Item 21-P-134**

**Motion to offer** employment for the 2021-2022 school year to the following:

Name	Position	Guide	FTE	Effective Date	Annual Salary (Based on 1.0 FTE)	Tenure Date	PCR#
Lefebvre, Allison	SRS Head Teacher	N/A	1.0	8/30/2021 - 6/30/2022	\$19,040.00 Annual Stipend Amount	N/A	0000291
Bostock, Thomas	Custodian	Step 1	1.0	7/1/2021 - 6/30/2022	\$43,880.00	N/A	0000099

**Action Item 21-P-135**

**Motion to approve** change in employment status for the following district staff, effective 7/01/2021:

Building	Name	Position	From FTE	To FTE	Compensation	PCR
District	Miller, Roger	District Technology Technician	0.7 FTE	1.0 FTE	\$55,296.00	0000284

**Action Item 21-P-136**

**Motion to approve** the following teachers to work during the FY2022 Summer Foundations program, to be paid at the following specified hourly rates, not to exceed 25 hours per session, with a maximum of 3 sessions available per teacher.

Teacher	Hourly Rate
Sandra Fitzpatrick	\$50.07
Julie Snee	\$65.81
Julia Monge	\$41.64
Stephanie Rosa	\$57.13
Sara Arthurs	\$43.21
Katie Pill	\$46.86
Patricia Corral	\$46.42

**Action Item 21-P-137**

**Motion to approve** the following teachers for summer curriculum work for the 2021-2022 school year, to be paid at the specified hourly rate of \$37.74 per hour, not to exceed 750 total hours total, or \$28,305.00:

Beatrice, Lisa (RVS)	Fitzpatrick, Sandra (PMG)	Murphy, Amanda (RVS)
Butler, Carolyn (CTMS)	Hill, Jayson (CTMS)	Napoli, Dawn (PMG)
Carew, Tracy (CTMS)	Hill, Kelly (RVS)	Rockafellow, Tina (RVS)
Chipman, Courtney (CTMS)	Jacobs, Alysse (CTMS)	Rolak, Shannon (RVS)
Comly, Patricia (CTMS)	Jordan, Jill (RVS)	Rosa, Stephanie (PMG)
Cormican, Diane (CTMS)	Loughman, Margaret (RVS)	Rothbard, Lina (PMG)
Correia, Susana (RVS)	McCormick, Noel (RVS)	Snee, Julie (PMG)
Daniello, Dorothy (CTMS)	McGregor, Megan (RVS)	Yager, Stephanie (RVS)
Filus, Joanne (PMG)	Mooney, Julie (RVS)	

**Action Item 21-P-138**

**Motion to approve** the following teachers to serve as curriculum chairs for a stipend of \$500 each, for the 2021-2022 school year:

Arthurs, Sara (PMG)	Daniello, Dorothy (CTMS)	Mooney, Julie (RVS)
Carew, Tracy (CTMS)	Hill, Kelly (RVS)	Rohmann, Meghan (PMG)
Chipman, Courtney (CTMS)	Jordan, Jill (RVS)	Rothbard, Lina (PMG)
Comly, Patricia (CTMS)	Monge, Julia (SRS)	Filus, Joanne (PMG)

**Action Item 21-P-139**

**Motion to approve** the following staff member to supervise SMID #5144020351 for the Spring Intramural Program 3 hours per week from 4/20/2021 through 5/28/2021:

Employee Name	Hourly Rate
Susan Tavarez	\$18.00

**Action Item 21-P-140**

**Motion to approve** the following staff to participate in the District’s Summer CST meeting at the rate of \$30.05 per hour.

Chakraborty, Mala	Monge, Julia	Russomano, Rita
Dmuchowski, Angela	Napoli, Dawn	Sostorecz, Theresa
Kinthead, Jean	Nish, Laura	Stanley, Heather
Knapp, Kristina	O’Connor, Caitlin	Tarriff, Richard
Kocot, John	Partridge, Jessica	Tepper, Julie
Layton, Ellen	Rockafellow, Tina	Topping, Jennifer
McCormick, Noel	Rolak, Shannon	

**Action Item 21-P-141**

**Motion to approve** the following staff members to participate in the District’s Summer CST Evaluation period from June 29, 2021 to August 27, 2021, to be paid at the following specified hourly rates.

<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Besecker, Lauren	Speech/Language Specialist	\$42.64
Collins, Kathleen	School Psychologist	\$66.70
Lefebvre, Allison	School Psychologist	\$60.89
Greenstein, Laura	Learning Consultant	\$45.89
Menzie, Tracy	School Psychologist	\$67.06
Pozensky-Cohen, Elise	Behavior Specialist	\$52.52
Slagus, Joan	Occupational Therapist	\$60.45
Squindo, Kendra	Social Worker	\$58.87
Vona, Kaitlyn	Speech/Language Specialist	\$46.67

**Action Item 21-P-142**

**WHEREAS**, pursuant to NJAC 6A:23A-3.1, the Board of Education included payment for two qualitative merit goals as part of the consideration in the Interim School Business Administrator/Board Secretary 2020-2021 employment contract; and

**WHEREAS**, the following goals have been submitted by the Interim School Business Administrator/Board Secretary and reviewed by the Board of Education:

1. To address and correct the various shortfalls and the improper implementation and handling of the district's financials and board secretary’s responsibilities that occurred during the 2020 fiscal year.
2. Establish processes that will create a stronger foundation relating to the budget development process, year-end projections of available funds, a tracking system of facility repairs, and consistencies with databases between financial software products, annual training, bond refinancing where applicable, review and update job descriptions and the proper alignment of expenditures to the expenditure codes.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Education hereby approves these two qualitative merit goals for the 2020-2021 school year.

**BE IT FURTHER RESOLVED**, that these merit goals will be submitted to the Executive County Superintendent of Schools for approval, as required by law.

**Action Item 21-P-143**

**Motion to approve** the following Clinton Township Board of Education staff members to serve as chaperones at the specified rate of \$27.83 per hour, not to exceed three hours per negotiated agreement for Clinton Township Middle School events for the 2020-2021 school year:

Kristen Prall                      Nancy Kadri  
Mary Beth Guidi                Terrie Sostorecz

**Action Item 21-P-144**

**Motion to approve** the following individual as a summer custodian:

Name	Start Date	End Date	PCR#
Lovering, Robert	07/1/2021	08/27/2021	0000800

**Action Item 21-P-145**

**BE IT RESOLVED**, that the Board of Education hereby approves to continue employment for the CTEA Administrative Staff, as set forth on the attached Schedule A, for the 2021-2022 school year, as recommended by the Superintendent.

**Action Item 21-P-146**

**BE IT RESOLVED**, that the Board of Education hereby approves to continue employment for the CTEA Teaching Staff, as set forth on the attached Schedule B, for the 2021-2022 school year, at the applicable contractual salary set forth in the 2020-2021 collective negotiations agreement recently ratified/approved by the Board of Education and the CTEA, respectively, as recommended by the Superintendent, with final step and guide placement to be advised following the determination of assignments for the 2021-2022 school year.

**Action Item 21-P-147**

**BE IT RESOLVED**, that the Board of Education hereby approves to continue employment for the CTEA Secretarial Staff, as set forth on the attached Schedule C, for the 2021-2022 school year, at the applicable contractual salary set forth in the 2020-2021 collective negotiations agreement recently ratified/approved by the Board of Education and the CTEA, respectively, as recommended by the Superintendent, with final step and guide placement to be advised following the determination of assignments for the 2021-2022 school year.

**Action Item 21-P-148**

**BE IT RESOLVED**, that the Board of Education hereby approves to continue employment for the CTEA Teacher Assistants, as set forth on the attached Schedule D, for the 2021-2022 school year, at the applicable contractual salary set forth in the 2020-2021 collective negotiations agreement recently ratified/approved by the Board of Education and the CTEA, respectively, as recommended by the Superintendent, with final step and guide placement to be advised following the determination of assignments for the 2021-2022 school year.

**Action Item 21-P-149**

**BE IT RESOLVED**, that the Board of Education hereby approves to continue employment for the CTEA Custodial/Maintenance Staff, as set forth on the attached Schedule E, for the 2021-2022 school year, at the applicable contractual salary set forth in the 2020-2021 collective negotiations agreement recently ratified/approved by the Board of Education and the CTEA, respectively, as recommended by the Superintendent, with final step and guide placement to be advised following the determination of assignments for the 2021-2022 school year.

**Action Item 21-P-150**

**BE IT RESOLVED**, that the Board of Education hereby approves to continue employment for the non-certificated Hourly Aide Staff, as set forth on the attached Schedule F, for the 2021-2022 school year, at the District's approved hourly rate of \$13.00.

**Action Item 21-P-151**

**BE IT RESOLVED**, that the Board of Education hereby approves to continue employment for the Non-Affiliated Staff, Administrative and Support, as set forth on the attached Schedule G, for the 2021-2022 school year, with salaries to be determined.

**Action Item 21-P-152**

**Motion to approve** the Interim Superintendent of Schools 2021-2022 contract for Dr. Johanna S. Ruberto, which was approved by the Hunterdon County Executive County Superintendent, at the per diem rate of \$625.00, for a total amount not to exceed \$162,500.00.

**Action Item 21-P-153**

**Motion to approve** the following leave(s) of absence:

Employee ID	Details	Leave Start Date	Leave End Date	Return to Work Date	PCR#
49920093	Using accrued, unused paid and paid time	09/08/2021	01/14/2022	01/18/2022	0000183

**Action Item 21-P-154**

**Motion to approve** the following certificated staff for Kindergarten Orientation:

Name	Position	Per Diem Rate
Joanne Filus	Teacher	\$ 451.51
Sandra Fitzpatrick	Teacher	\$ 350.51
Jennifer Graham	Teacher	\$ 290.71
Laura Greenstein	Teacher	\$ 321.21
Kerri Harbison	Teacher	\$ 351.46
Erika Klausz	Teacher	\$ 386.31
Allison Kluchinski	Teacher	\$ 291.46
Julia Mueller	Teacher	\$ 285.96
Kelly Petrucelli	Teacher	\$ 364.51
Meghan Rohmann	Teacher	\$ 302.45



Carol Russoniello	Teacher	\$ 374.91
Jennifer Tarnoski	Teacher	\$ 377.01
Catherine Kane	Nurse	\$ 425.66
Carole Frey	Counselor	\$ 355.14

**Action Item 21-P-155**

Motion to approve the following substitute(s) for the 2020-2021 school year at a daily rate of \$100.00 effective 5/11/21:

Name	Position
Rachel Rothrock	Substitute Teacher

**Board of Education Roll Call Vote on Action Items 21-P-134 through 21-P-155**

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**POLICY:**

**Ms. Kaltenbach - Chair; Dr. Brasher, Ms. Oliver**

**Action Item 21-PR-021**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**WHEREAS**, the Clinton Township Board of Education approved the first reading of these policies and regulations at the Board Meeting on April 26, 2021; and

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education approves the following policies and regulations for adoption as a second reading at this Board Meeting on May 10, 2021:

- Policy 7425 - Lead Testing of Water in Schools (M)
- Regulation 7425 - Lead Testing of Water in Schools (M)

**Action Item 21-PR-022**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**NOW THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education approves the first reading of the following policies and regulations at this Board Meeting on May 10, 2021:

- Policy 1643 - Family Leave (M) (New)
- Policy 1653 - Exit Interviews (New)
- Policy 5511 - Dress and Grooming (Student)
- Policy 6520 - Payroll Deductions
- Policy 7510 - Use Of School Facilities (M)

**FURTHERMORE, BE IT RESOLVED**, these policies and regulations shall be presented to the Board for adoption after a second reading at the June 28, 2021 Board Meeting.

**Board of Education Roll Call Vote on Action Item 21-PR-021 through 21-PR-022**

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**CURRICULUM:**

**Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach**

**Action Item 21-CUR-079**

**Motion to approve** the following professional services:

Provider	SID	Service	Time	Cost Not to Exceed
Advancing Opportunities	8377008046	Augmentative Communication Support and training	2020/2021	\$185.00 per hour Total not to exceed 6 hours, or \$1,110.00

**Action Item 21-CUR-080**

**Motion to approve** the following travel expenditures:

Employee/School	Program Title/Location	Date(s)	Cost	Mileage	Lodging/ Meals
Angela Dmuchowski RVS	Wilson Reading System Introductory Course	June 2-4, 2021	\$649.00	N/A	N/A

**Action Item 21-CUR-081**

**Motion to approve** the following student teacher/observation requests, at no cost to the district:

Student/School	Request Type	Host Teacher	Date(s)	Number of Hours
Marisa Gasalberti Seton Hall University	Clinical Practice Grade 4 Round Valley School	Jill Jordan/ Jen Topping	8/30/2021- 12/10/2021	2 times a week for clinical practice, 5 times a week for clinical process
Jennifer Paccione Centenary University	Field Supervision Internship	Joanne Hinkle	8/30/2021- 12/19/2021	150 hours

**Action Item 21-CUR-082**

**Motion to approve** the purchase of the following items for the 2021 school year from the Apple Store for Education Institution, for a total amount not to exceed \$64,600.00, with pricing set by the New Jersey State Approved Co-op Number 65MCESCCPS's Bid Number ESCNJ 18/19-67, which expires on May 12, 2023.

Quantity	Item	Price
80	13-inch MacBook Air Laptops	\$63,920.00
10	USB-C Charge Cable (2m)	190.00
10	30W USB-C Power Adapter	490.00
<b>Total Purchase:</b>		<b>\$64,600.00</b>

**Action Item 21-CUR-083**

**Motion to approve** the FY2022 Summer Foundations Program, effective July 12 through August 19, 2021.

**Action Item 21-CUR-084**

**Motion to approve** the evaluation instruments, in accordance with AchieveNJ, to be used during the 2021-2022 school year as follows:

Staff	Model
Teachers	Charlotte Danielson: The Framework for Teaching (2013 Edition)
Administrators	New Jersey Principal Evaluation for Professional Learning (NJPEPL)

**Action Item 21-CUR-085**

**Motion to approve** a contract with Meredith Lynar, Licensed Clinical Social Worker, Independent Contractor to provide School Counseling services during the 2021-2022 school year, at the rate of \$100.00 per hour; not to exceed 60 hours, or \$6,000 total.

**Action Item 21-CUR-086**

**WHEREAS**, the administration has determined that there is a need for licensed counselors for counseling services within the aspects of the special and general education programs and that such services fall under the definition of professional services under N.J.S.A. 18A:18A; and

**WHEREAS**, the administration has been using the services of Effective Schools Solutions, administration has determined the program has been effective and are recommending to continue with their services into the 2021-2022 school year; and

**WHEREAS**, pursuant to the authority under N.J.S.A. 18A:18A-5(a)(1), the district may negotiate and award a contract for professional services without the necessity of public advertising for bids; and

**WHEREAS**, Effective Schools Solutions will be providing three full-time licensed mental health professionals for the full year with a maximum of 10 students for each professional at a cost not to exceed \$397,800 and an additional \$4000 for the summer program for each mental health professional at a cost not to exceed \$12,000; and

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Clinton Township Board of Education approves a professional services contract with Effective School Solutions, LLC for the term of July 1, 2021 through June 30, 2022 for a total amount not to exceed \$409,800 (\$397,800 + \$12,000) for the provision of specialized therapeutic mental health services; and

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be maintained on file and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5(a) (1).

**Action Item 21-CUR-087**

**Motion to approve** Mary Beth Guidi to use non-identifiable Complete Action Research for her Master's Thesis through Georgian Court University, in accordance with Board Policy 2415.05.

**Action Item 21-CUR-088**

**WHEREAS**, the administration has determined that there is a need for licensed physical and occupational therapists for related services within the aspects of the special education program and that such services fall under the definition of professional services under N.J.S.A. 18A:18A; and

**WHEREAS**, the administration has been using the services of Therapeutic Interventions, administration has determined the program has been effective and are recommending to continue with their services into the 2021-2022 school year; and

**WHEREAS**, pursuant to the authority under N.J.S.A. 18A:18A-5(a)(1), the district may negotiate and award a contract for professional services without the necessity of public advertising for bids; and

**WHEREAS**, Therapeutic Interventions will be providing physical and occupational therapy services utilizing licensed professional professionals throughout the 2021-2022 school year at a cost not to exceed \$80,000 at the following rates:

School based therapy (in district): \$95.00/hour  
Home based therapy: \$109.00/visit  
Evaluations: \$390.00/evaluation

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent , that the Clinton Township Board of Education approves a professional services contract with Therapeutic Interventions, for the term of July 1, 2021 through June 30, 2022 for a total amount not to exceed \$80,000 for physical and occupational therapy services; and

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be maintained on file and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5(a) (1).

**Board of Education Roll Call Vote on Action Items 21-CUR-079 through 21-CUR-088**

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**OLD BUSINESS:**

**Ad-Hoc Superintendent Search Committee**

Dr. Brasher - Chair; Ms. Kaltenbach, Mr. Hornick, Ms. Brennan

**NEW BUSINESS:**

**SECOND RECOGNITION OF THE PUBLIC:**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**EXECUTIVE SESSION:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

**WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

**WHEREAS**, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include personnel matters regarding the superintendent's evaluation.

**WHEREAS**, the length of the executive session is expected to be approximately 15 minutes, after which the meeting shall reconvene and proceed with business wherein may be taken.

**NOW, THEREFORE, BE IT RESOLVED**, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

**ADJOURN TO EXECUTIVE SESSION:**

**Motion to approve** the above executive session resolution for the board moving into closed session to discuss personnel matters regarding the superintendent's evaluation, wherein the length of time for the executive session is expected to be approximately 15 minutes, and upon returning, action may be taken.

**Action 21-AJ-032**

**Motion made** by \_\_\_\_\_, seconded by \_\_\_\_\_, to move the meeting of the Clinton Township Board of Education into executive session at \_\_\_\_\_ (time).

( \_\_\_ All \_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain; \_\_\_\_\_ Absent)

**RECONVENE TO PUBLIC SESSION:**

**Action 21-AJ-033**

**Motion made** by \_\_\_\_\_, seconded by \_\_\_\_\_, to move the meeting of the Clinton Township Board of Education out of executive session at \_\_\_\_\_ (time).

( \_\_\_ All \_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain; \_\_\_\_\_ Absent)

**ADJOURNMENT:**

**Action 21-AJ-034**

**Motion made** by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting of the Clinton Township Board of Education at \_\_\_\_\_(time).

( \_\_\_All\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain; \_\_\_\_\_ Absent)

**NEXT MEETING DATES:**

June 28, 2021	October 25, 2021
July 26, 2021	November 22, 2021
August 23, 2021	December 20, 2021
September 27, 2021	January 5, 2022 (Organization Meeting)